As you settle into your final semesters at the University of Iowa College of Law, you may have questions about graduation and the bar examination. For this reason, I have prepared the following list for you to consider. For some this list is over-inclusive. For others, it is under-inclusive. Either way, I hope that it will prompt you to plan for graduation and the bar examination.

**Graduation**

- Graduation committee: If you want to help plan the senior banquet and graduation ceremony, please contact your classmate Alex Levin.  
  
  *Recommended Completion Date: ASAP, fall*  
  *Completed Date______________*

- The College’s Single Commencement Ceremony will take place on Friday, May 13, 2016 at 12:00 P M, at the Iowa Memorial Union, Main Lounge. Each graduate will receive at least seven tickets for seating in the Main Lounge. There will be overflow seating in the Bijou Theatre. After the ceremony, there will be a reception for all graduates and guests at the Boyd Law Building.

  *Recommended Completion Date: September 30*  
  *Completed Date______________*

- Make hotel and restaurant reservations for out of town guests to avoid conflicts in the spring.

  *Recommended Completion Date: October 15*  
  *Completed Date______________*

- Contact Registrar Deb Paul with questions about graduation requirements. Check your degree audit on ISIS. Select **Student Records** then **Degree Audit link under Advising**.

  *Recommended Completion Date: November 30*  
  *Completed Date______________*

- Clear delinquent accounts with the University Billing Office. Pay library fines and parking tickets. Pay December 2015, May 2016, and June 2016 bills.

  *Recommended Completion Date for December grads: November 30*  
  *Completed Date______________*

  *Recommended Completion Date for May grads: April 30*  
  *Completed Date______________*
• Update ISIS and the Career Services Office with your contact information before you graduate.
  
  *Recommended Completion Date: April 30*  
  *Completed Date____________*

• Clean out your locker, student mailbox, and library carrel at the end of the spring semester.
  
  *Required Completion Date: June 1*  
  *Completed Date____________*

• Complete the degree application. The deadline is October 2, 2015 for December graduates and February 26, 2016 for May graduates. The form is available on ISIS. Select Student Records, then Student Life Management.
  
  *Completed Date____________*

• After you complete your degree application, the University Registrar’s Office will send you apparel information. During the first two weeks of May 2016, you may pick up your cap and gown from the University Book Store located at the Old Capitol Mall. The current cost is approximately $44.
  
  *Completed Date____________*

• Graduation memo: You will receive a memo outlining important graduation information and directions from the Dean’s Office.

**Pro Bono Projects**
The Citizen Lawyer Program coordinates pro bono (law-related volunteer) projects for students. If you wish to serve the community to build experience, inquire about these opportunities in Room 182.

  *Recommended Completion Date: ASAP, fall*  
  *Completed Date____________*

**Boyd Service Award**
Graduates who have earned the Boyd Service Award wear honor cords at graduation and are recognized in the commencement program. Students must earn a minimum of 100 hours (at least 50 of which must be community hours) during law school to receive the award. See [http://www.law.uiowa.edu/students/boydservice.php](http://www.law.uiowa.edu/students/boydservice.php) for more details. **Remember to log your hours for each month by the seventh day of the following month.** Students graduating during the spring semester usually must record their service work for April early in the month. The Pro Bono Society Executive Board will confirm the final deadline.

**Lawyers & Leaders**
Citizen Lawyer Program Events: The CLP and other Student Services departments sponsor programs of special interest to graduating seniors. The Lawyers & Leaders Series consists of workshops, lectures, and other programs that focus on pro bono traditions, leadership development, practical lawyer and life skills, and community issues.

**Seeking Assistance from the Career Services Office**
• Fill out your Graduate Employment Survey via Symplicity now and update it if necessary through graduation and beyond. Please complete the survey even if you are still seeking
employment, and include your non-uiowa.edu email address. If you will be leaving Iowa City, collect any CSO handouts that you would like to have.

*Recommended Completion Date: ASAP, fall   Completed Date_____________

- If you are seeking employment and have not sought help from CSO, make an appointment today via Symplicity. Call 319/335-9011 or stop in to see Peggy for assistance.

  *Recommended Completion Date: October 1   Completed Date_____________

- Create a list of your own contacts and begin contacting them for informational interviews.

  *Recommended Completion Date: September 15   Completed Date_____________

- When you obtain employment, update CSO. The College reports that information to the ABA and NALP. Graduate employment rates affect school rankings which can affect the college’s *U.S. News and World Report* ranking.

- Remember, your CSO is always happy to assist you with your employment needs even long after you graduate. As a graduate, you can contact the CSO to review your resume or cover letter, conduct mock interviews or just chat!

- Your HawkID will remain active as long as you keep your password updated. This will help you maintain access to Symplicity, which contains alumni job postings, for as long as you need it.

**Loans, UI Public Interest Awards, and Loan Repayment Grants**

- **Bar Exam Loan**
  Bar loans are intended to be used for expenses related to completing the bar exam. The cost of sitting for the Bar, living expenses and the cost of a bar review course. Eligibility and interest rates are determined by your credit record. For current bar exam loan lender please go to [www.finaid.org/loans/privateloan.phtml](http://www.finaid.org/loans/privateloan.phtml).

  To compare interest rates and fees go to [www.finaid.org/calculators/loananalyzer.phtml](http://www.finaid.org/calculators/loananalyzer.phtml). Allow at least five weeks (more if you will need a co-signer) form the date of application to receipt of funds. Bar exam loans are disbursed directly to the student, not through the university. If you have questions, contact the Financial Aid Office at 319/335-9142.

  Law-financialaid@uiowa.edu

  *Recommended Completion Date: Five weeks prior to when funds are needed.  Completed Date_____________

- On-line **mandatory Student Loan Exit Interviews must** be completed or your official academic transcript will be withheld. To complete your Federal Direct Loan Exit Interview go online to: [www.studentloans.gov](http://www.studentloans.gov)

  If you need to complete an exit interview for the federal Perkins Loan, you will receive an
email directing you to ECSI’s website, www.ecsi.net. ECSI is the loan server for UI Perkins and Law Foundation Loans. ECSI phone number: 1-888-549-3274

Recommended Completion Date: May 1 Completed Date__________

- **Federal Student loan debt** information for bar application
  Some states require your student loan information to complete your bar application. For your federal student loan information, including your Perkins loan and loan consolidation information, please go to [http://www.nslds.ed.gov/nslds/nslds_SA/](http://www.nslds.ed.gov/nslds/nslds_SA/)
  You will need your PIN number to access your federal loan information.

- **Loan Servicing, Public Service Loan Forgiveness and Loan Consolidation** information is available at [https://studentloans.gov/mydirectloan/index.action](https://studentloans.gov/mydirectloan/index.action)

- **Loan Repayment and Loan Forgiveness** meetings will be held in October, April, and May.

- **Public Interest Loan Repayment Awards** Applications will be available in April and May.

**Research Assistants**
- Turn in timesheets and verify hours completed with Jessica Diers in 276 BLB, 335-9142, Jessica-Diers@uiowa.edu.

  Recommended Completion Date: May 1 Completed Date__________

- Health Insurance After Graduation: For information, send an email to Benefits@uiowa.edu or [http://hr.uiowa.edu/departing-students](http://hr.uiowa.edu/departing-students)

**State Bar Examinations**
- If you plan to take a bar examination, the following information may be helpful to you. Please check these dates and deadlines because they may change. If your state is not listed, research application deadlines and fees early.

All information about bar examinations previously contained in the booklet, including sample questions and answers and the subject matter outline, can be found at [http://www.ncbex.org](http://www.ncbex.org)

**Registration for the 2016 MPRE test dates opens Monday, December 15, 2015.**

- Many states require applicants to take and pass the Multistate Professional Responsibility Examination (MPRE) before taking the bar examination. Each state determines its own passing score. Check with your state for more information. Test dates and online registration for the MPRE are available at [www.ncbex.org](http://www.ncbex.org). Regular receipt deadline for the November MPRE exam is September 17, 2015. Late receipt deadline for the November MPRE exam is September 24, 2015. Applicants for July 2016 Iowa bar exam should take the November 2015 MPRE so that your score can be on file by the April 1 deadline. Applicants who fail to make deadline must request special permission from Iowa Supreme Court.

  Recommended Completion Date: September 10 Completed Date__________
• If you are seeking non-standard accommodations for the bar examination, submit your request now.
  Recommended Completion Date: September 30  Completed Date___________

• If you have not already done so, and if registration is required, register as a law student with the state where you plan to take the Bar exam. In Iowa, http://www.iowacourtonline.org/For_Attorneys/Bar_Information_Admissions/Bar_Exam_Schedule_Fees_Applications/, you may register after July 1, 2015, but the fee increases from $150 to $250. This registration must be completed before your bar application will be processed.
  Recommended Completion Date: September 30  Completed Date___________

• Submit your Iowa Bar Examination application: File by November 2, 2015 for the February 22-24, 2016 bar exam. Check www.iowacourts.gov for further information. The Iowa Board of Law Examiners has created a Bar Exam Checklist “to ensure that all required components are submitted with the application.”
  Recommended Completion Date: February bar exam: September 1, July bar exam: January 15  Completed Date___________

  o The Illinois bar exam is offered on the last consecutive Tuesday and Wednesday in February and July. The February 2016 examination will be administered on the 23 & 24, 2016. For the February exam, the regular filing deadline is September 1. Late filing, upon payment of sharply escalating fees, is permitted through December 31. For the July exam, the regular filing deadline is February 15. Late filing, upon payment of sharply escalating fees, is permitted through May 31. https://www.ilbaradmissions.org/appinfo.action?id=1

  o The Minnesota bar exam is administered on February 23 & 24, 2016 for February Examination and on July 26 & 27, 2016 for July Examination. For the February exam, the timely filing deadline is October 15, 2015; the late filing deadline is December 1, 2015. For the July exam, the timely filing deadline is March 15, 2016; the late filing deadline is May 2, 2016. http://www.ble.state.mn.us/bar-exam/

  o The California bar examination is scheduled on February 24, 25 & 26, 2015. The timely filing deadline is November 2, 2015; and the final filing deadline is January 15, 2016. http://admissions.calbar.ca.gov/Examinations/CaliforniaBarExam.aspx

  o The Arizona bar exam is scheduled on February 23 & 24, 2016 for February Examination. For the February exam, the timely filing deadline is October 31, 2015; the late filing deadline is November 30, 2015. For the July exam, the timely filing deadline is March 30, 2016; the late filing deadline is April 30, 2016. www.supreme.state.az.us/admis.

  o The Colorado bar exams are held twice yearly, on the last Tuesday and Wednesday of February and July. (February 23 & 24, 2016 and July 26 & 27, 2016). Application forms
and applicable fees must be filed no later than November 1 for the February examination and April 1 for the July examination. (Late applications are accepted through December 1, 2015, for the February exam and through May 1, 2016 for the July exam.) Applications filed after these dates will be assessed applicable late penalty fees. www.coloradosupremecourt.us/BLE/ble_home.htm

Missouri bar exam is given on the last consecutive Tuesday and Wednesday of each February and July. (February 23 & 24, 2016 and July 26 & 27, 2016) For the February exam, the timely filing deadline is October 1, 2015; the late filing deadline is December 31, 2015. For the July exam, the timely filing deadline is March 1, 2016; the late filing deadline is May 31, 2016. https://www.mble.org/appin%09fo.action?id=1

- A comprehensive guide to Bar Admissions Requirements is available at www.ncbex.org

- The College sponsors early bar examination preparation activities. For example, watch for a program early in spring semester with representatives from regional boards of law examiners entitled “Character and Fitness Applications.” Representatives will respond to your questions regarding character and fitness requirements, as well as provide information and answer questions about creating the bar examination questions and scoring. Information regarding admission to the bar in other jurisdictions will also be available.

- Decide which commercial bar review course(s) to purchase and then purchase
  
  *Recommended Completion Date: March 1  Completed Date_________

- Many of you will need a notary public to complete your bar application. There are a number of them in the building including Deb Paul, Rene Arps, and Craig Spitzer in the Dean’s Suite, Grace Tully in room 469, and Michelle Eckland and Becky Yoder in the Clinic Suite.

- Submit Dean’s Certification Forms or Proof of Graduation Requests to Deb Paul in a timely manner.

- Fingerprint cards are available in the Administrative Suite.

- The University of Iowa Department of Public Safety offers fingerprinting for $10. Fingerprinting hours are Monday-Tuesday, 10:30 a.m.-6:00 p.m. and Thursday - Friday, 9:30 a.m.-4:30 p.m. They do not provide fingerprinting services on Wednesdays, weekends or University holidays. The Johnson County Sheriff’s Office provides fingerprinting services every Tuesday between the hours of 9:00 a.m.-4:00 p.m. for a fee of $20. The North Liberty Police Department also provides fingerprinting services by appointment only between the hours of 9:00 a.m.-11 a.m. on Mondays and 2:30-4:00 p.m. on Wednesday.

- Commercial finger-printers may offer mobile fingerprinting services during the fall semester in the main lobby. Generally, there is no charge for Iowa Bar Review School members, but approximately $30.00 for all others. Government issued photo identification is required.

- Study hard, stay focused.
Photo Panel
- The Class Composite is an important part of graduation and is more meaningful, now and in future years, if it includes every member of the class. To make this process easy, Michael Kreiser will photograph graduates in the Mason Ladd Conference Room on November 4 and 5, 2015 from 10:00-6:00 and again on February 10 and 11, 2016 from 10:00-6:00. While walk-ins will be welcomed, sign-up sheets will be posted in the main hallway. The law school will pay half of the $40 sitting fee. Your payment of $20 will cover the cost of the sitting, a copy of the composite, and a CD of your photos. If you would like to participate, but cannot make the dates/times, you can submit a professional quality photo to Deb Paul, with a copyright release, and the $20.

Completion Date: February 28
Completed Date____________

Email and Hawk ID Information
- Visit the following site for information regarding your University of Iowa email and Hawk ID: http://its.uiowa.edu/support/article/101542 This site explains that, once you leave “The University of Iowa, you will start to lose access to some of the services offered by Information Technology Services (ITS). This web site has been designed to highlight the changes to your eligibility for ITS services as a result of your graduation.”

Recommended Completion Date: April 30
Completed Date____________

Probable Third Year Expenses,
Projected Expenses are based on currently available information and is subject to change.

1. MPRE Registration Fee
   a. Timely: $80
   b. Late: $160

2. Bar Exam Registration Fee
   a. California:
      i. Examination registration: $645.00
         1. Late fee: $50
         2. Even later late fee: $250
      ii. Application for determination of moral character: $525
         1. Application for Extension of Determination of Moral Character: $252
      iii. Laptop computer fee, if applicable: $146
         1. Late fee: $15
      iv. Misc. fees:
         1. Certification application: $300
         2. Initial Certification Fee: $260/$300
v. Total with no late fees
http://rules.calbar.ca.gov/LinkClick.aspx?fileticket=3ySPhIP9Zhs%3d&tabid=1234

b. Iowa:
http://www.iowacourtsonline.org/For_Attorneys/Bar_Information_Admissions/Bar_Exam_Schedule_Fees_Applications/
  i. Application for the bar exam: $425
  ii. Plus law student registration fee
      1. $40 if done by Nov. 2 of 1L year
      2. $150 late registration
      3. $250 late registration
  iii. Plus the laptop registration fee, if applicable: $118

c. Illinois:
https://www.ilbaradmissions.org/appinfo.action?id=1
  i. Timely
     1. If law student registration: $500
     2. If no law student registration: $950
  ii. Late
     1. If law student registration: $700
     2. If no law student registration: $1150
  iii. Really late
     1. If law student registration: $1000
     2. If no law student registration: $1450
  iv. Plus the laptop registration fee, if applicable: $105
https://www.ilbaradmissions.org/notice.action
     1. If law student registration: $1000
     2. If no law student registration: $1450

d. Minnesota: http://www.ble.state.mn.us/rules/Rule-12-Fees.aspx
  i. Timely: $500
  ii. Late: $650
  iii. Laptop fee: $100

  i. Timely: $580
  ii. Late: $680
  iii. Character report: $300
  iv. Administrative fee: $160
     1. Additional fee for in-person attendance at Course on Arizona Law (fee not applicable to applicants who choose and attend the on-line version): $200

  i. Bar Exam Application Filing Fee: $710.00
ii. Late: $910

g. Missouri: https://www.mble.org/fee-schedule.
i. Never previously registered for a Missouri bar exam and did not apply for a character and fitness report as a 1L or 2L law student:
   1. Postmarked or received on or before March 1 or October 1: $910
   2. Postmarked or received on or before April 1 or November 1: $1035
   3. Postmarked or received on or before May 1 or December 1: $1215
   4. Postmarked or received on or before May 31 or December 31: $1470

ii. Never previously registered for a Missouri bar exam but did apply for a character and fitness report as a 1L or 2L law student:
   1. Postmarked or received on or before March 1 or October 1: $485
   2. Postmarked or received on or before April 1 or November 1: $610
   3. Postmarked or received on or before May 1 or December 1: $790
   4. Postmarked or received on or before May 31 or December 31: $1045

h. Fingerprinting fee: $10-$30

i. Degree Application fee: $75; late filing fee $95

j. Bar Review Course fee: $1,000 discount for early enrollment in some states.
   i. Barbri
      1. California: $2,495 tuition
      2. Iowa: $2,495 tuition
      3. Illinois: $2,495 tuition
      4. Minnesota: $2,495 tuition
      5. Arizona: $2,495 tuition
      6. Colorado: $2,495 tuition

   ii. Kaplan
      1. California: $2,895 tuition
      2. Iowa: $1,495 tuition
      3. Illinois: $3,695 tuition
      4. Minnesota: $2,895 tuition
      5. Arizona: $2,895 tuition
      6. Colorado: $2,895 tuition

k. Photo Panel fee: $20

l. Senior Banquet fee:
   i. Student: $5
   ii. Guest: $10

m. Costs of entertaining out of town guests

n. Living expenses during bar exam prep

o. Hotel for the bar
p. Cap and Gown: approximately $44.

☉ Total approximate fees for Graduation and Bar Exam
   Iowa: $3,500