

Registration More or Less Than Full-Time

Request permission to register for **fewer than 10** credits or **more than 15** credits for fall or spring, or **more than 12 credits for summer**. This is a fillable pdf form that you may complete online, save, and submit it:

- via email to Registrar lee-seedorff@uiowa.edu or
- as a printed document to the Administrative Office, Room 280

Dean Crain will review, sign, and return the completed form to you. If there are problems or questions, she will contact you.

Full Time Policy

The faculty believes that students receive a better legal education when they are devoting substantially all of their time to educational pursuits. For this reason, students at Iowa are expected to pursue their law training on a full-time basis. This policy coincides with the accreditation standards of the American Bar Association and the Association of American Law Schools. In certain circumstances, it may be possible for a student to enroll for fewer than 10 hours per semester.

For tuition purposes, taking 12 credits is considered full-time. For insurance and verification purposes, taking 10 credits is considered full-time. Please contact the Financial Aid office if taking fewer than 12 credits

15 Hours Rule

No student shall be enrolled in coursework totaling more than 15 credits at any one time. The Dean or the Dean's designate may increase this limit to no more than 16 credits, subject always to the relevant ABA Standards. Courses taken during the March intersession count toward the 15-hour maximum for the Spring semester. Courses taken during the January, May, or August intersessions do not count unless a substantial amount of the work required for the course will be completed during the subsequent regular or summer session. In cases where the work for an intersession course carries over into a subsequent school session, a portion of the total hours will be allocated to the subsequent session at the discretion of the Dean of Students only for purposes of determining whether a student's course workload is consistent with the policy of this rule.

Name: _____ Telephone: _____

Student ID#: _____ E-Mail: _____

Semester Requested: _____ Class Year: _____

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1. Registration request for _____ hours this semester. Please list all courses for the session:

2. Please list the reason(s) for requesting this course load:

3. I need _____ hours to graduate.

4. Have you requested an exception to this policy before?

No Yes, explain: _____

Permission Granted: Yes No

Carin N. Crain, Associate Dean

Date

Comments: _____

Name: _____ Student ID# _____