

## Registration More or Less Than Full-Time

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Request permission to register for **fewer than 10** credits or **more than 15/16** credits (see next paragraph) for fall or spring, or **more than 12 credits for summer**. This is a fillable pdf form that you may complete online, save, and submit to Registrar [lee-seedorff@uiowa.edu](mailto:lee-seedorff@uiowa.edu)

**Effective 2020:** Please note the faculty revised the policy for students to the 3-year program starting in Fall 2020. These students will be subject to 88 total hours required for the JD and therefore are eligible to enroll in 16 hours each fall or spring semester, or request permission to enroll in no more than 17 hours. Intersessions (August, January, and May) do not count toward this limit. *Students who graduate under the 84 hour credit requirement are limited to 15 hours or 16 with permission.*

Dean Crain will review, sign, and return the completed form to you. If there are problems or questions, she will contact you.

### Full Time Policy

The faculty believes that students receive a better legal education when they are devoting substantially all of their time to educational pursuits. For this reason, students at Iowa are expected to pursue their law training on a full-time basis. This policy coincides with the accreditation standards of the American Bar Association and the Association of American Law Schools. In certain circumstances, it may be possible for a student to enroll for fewer than 10 hours per semester.

For tuition purposes, taking 12 credits is considered full-time. For insurance and verification purposes, taking 10 credits is considered full-time. Please contact the Financial Aid office if taking fewer than 12 credits.

### 16 Hours Rule

No student shall be enrolled in coursework totaling more than 16 credits at any one time. The Dean or the Dean's designate may increase this limit to no more than 17 credits, subject always to the relevant ABA Standards. Courses taken during the March intersession count toward the 16-hour maximum for the spring semester. Courses taken during the January, May, or August intersessions do not count unless a substantial amount of the work required for the course will be completed during the subsequent regular or summer session. In cases where the work for an intersession course carries over into a subsequent school session, a portion of the total hours will be allocated to the subsequent session at the discretion of the Dean of Students only for purposes of determining whether a student's course workload is consistent with the policy of this rule. Students graduating under the 84 credit hour requirement are still limited to 15 hours or 16 with permission.

## Registration More or Less Than Full-Time

Name: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Semester Requested: \_\_\_\_\_ Class Year: \_\_\_\_\_

1. Registration request for \_\_\_\_\_ hours this semester. Please list all courses for the session:

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2. Please list the reason(s) for requesting this course load:

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3. I need \_\_\_\_\_ hours to graduate.

4. Have you requested an exception to this policy before?

No  Yes, explain: \_\_\_\_\_

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Permission Granted:  Yes  No

\_\_\_\_\_  
Carin N. Crain, Associate Dean

\_\_\_\_\_  
Date

Comments: \_\_\_\_\_