

**TO: The University of Iowa College of Law Students**  
**FROM: Associate Dean Carin Crain**  
**DATE: September 11, 2023**  
**RE: FALL 2023 Exam Information**

### **FALL 2023 EXAMINATIONS BEGIN ON MONDAY, DEC. 4, 2023**

Please check <http://law.uiowa.edu/current-students> under Exam Information or the exam schedule at BLB 276. This schedule may change, so please check it regularly.

### **POLICY ON MAKEUP EXAMS**

Students with more than one exam on the same day, three exams on three consecutive days, or four exams on four consecutive days, may request to reschedule a final exam. The instructor's signature *is not required* for any of these instances. To preserve anonymity, please do not contact your instructor to request a make up exam.

Rescheduled exams will be given on the first available makeup day after the regularly scheduled exam. The link to make this request is at <http://law.uiowa.edu/current-students> under Exam Information. The deadline for requesting makeup exams is **October 23, 2023**. Students will receive an email confirmation from Exam Coordinator Sark Clark once the request has been processed.

### **EMERGENCY AND ILLNESS**

If before or during an exam a student believes that they cannot take or complete the exam because of illness, emergency, or personal tragedy, immediately contact Associate Dean Crain at 319-335-9648 or at [Carin-Crain@uiowa.edu](mailto:Carin-Crain@uiowa.edu). An unexcused absence from an exam will result in a grade of 1.5. Any request for a makeup should include written verification of the event that caused the absence (e.g., doctor's note).

### **ACCOMMODATIONS DUE TO DISABILITY AND/OR ENGLISH AS A SECOND LANGUAGE**

Students seeking exam accommodations for disabilities or language limitations must submit a request form, available on the website listed above, to [julia-kramer@uiowa.edu](mailto:julia-kramer@uiowa.edu). Students who have not yet submitted a request must meet with Associate Dean Crain. Please see the Student Handbook for accommodation policies. The deadline for these requests is **October 23, 2023**.

### **LAPTOP EXAMS**

The name of the software you will purchase is **Examplify** and is available directly from ExamSoft. Emails and digital signs will inform you how to purchase and use this software. Handwritten exams are no longer allowed unless there is an approved ADA accommodation or in the case of computer failure on exam day.

**BEST OF LUCK ON YOUR EXAMS!**