

TO: The University of Iowa College of Law Students
FROM: Associate Dean Carin Crain
DATE: February 12, 2024
RE: SPRING 2024 Exam Information

SPRING 2024 EXAMINATIONS BEGIN ON MONDAY, APRIL 29, 2024

Please check <http://law.uiowa.edu/current-students> under Exam Information or the exam schedule at BLB 276. This schedule may change, so please check it regularly.

POLICY ON MAKEUP EXAMS

Students with more than one exam on the same day, three exams on three consecutive days, or four exams on four consecutive days, may request to reschedule a final exam. The instructor's signature *is not required* for any of these instances. Rescheduled exams will be given on the next available makeup day after the regularly scheduled exam. The link to make this request is at <http://law.uiowa.edu/current-students> under Exam Information. **The deadline for requesting makeup exams is March 25, 2024.** Students will receive an email confirmation from Exam Coordinator Sara K. Clark once the request has been processed.

EMERGENCY AND ILLNESS

If before or during an exam a student believes that they cannot take or complete the exam because of illness, emergency, or personal tragedy, immediately contact Associate Dean Crain at 319-335-9648. An unexcused absence from an exam will result in a grade of 1.5. Any request for a makeup should include written verification of the event that caused the absence (e.g., doctor's note).

ACCOMMODATIONS DUE TO DISABILITY AND/OR ENGLISH AS A SECOND LANGUAGE

Students seeking exam accommodations for disabilities or language limitations must submit a request form, available on the website listed above, to rene-arps@uiowa.edu. Students who have not yet submitted a request must meet with Associate Dean Crain. **The deadline for these requests is April 1, 2024.** A later request may be made where there is good cause for failing to notify before the deadline.

LAPTOP EXAMS

The name of the software you will purchase is **Examplify** and is available directly from ExamSoft. The Law website listed above has information on how to purchase and use this software. Handwritten exams are no longer allowed unless there is an approved ADA accommodation or in the case of computer failure on exam day. **As noted in the Student Handbook: "To preserve the integrity of the exam process, students may not bring any other electronic devices into the exam room unless expressly permitted by their instructor."**

BEST OF LUCK ON YOUR EXAMS!