As you settle into your final semesters at the University of Iowa College of Law, you may have questions about graduation and the bar examination. For this reason, I have prepared the following list for you to consider. For some this list is over-inclusive. For others, it is under-inclusive. Either way, I hope that it will prompt you to plan for graduation and the bar examination well before these events occur.

**Graduation**

- Graduation committee: If you want to help plan the graduation ceremony, this is your first opportunity to step forward and volunteer. Contact your classmate, Kevin Wang, if you are interested.

  **Recommended Completion Date: ASAP, fall**

- The College’s Single Commencement Ceremony will take place on Friday, May 15, 2015 at 12:00PM, at the Iowa Memorial Union, Main Lounge. Each graduate will receive at least four tickets for seating in the Main Lounge. There will be overflow seating in the Bijou Theatre. After the ceremony, there will be a reception for all graduates and guests at the Boyd Law Building.

  **Recommended Completion Date: September 30**

- Complete the degree application. The deadline is October 14, 2014 for December graduates and February 27, 2015 for May graduates. The form is available on ISIS. Select **Student Records**, then **Student Life Management**.

  **Completed Date**

- Contact Registrar Deb Paul with questions about graduation requirements. Check your degree audit on ISIS. Select **Student Records** then **Courses & Grades**.

  **Recommended Completion Date: October 15**


  **Recommended Completion Date for December grads: November 30**

  **Completed Date**
Recommended Completion Date for May grads: April 30
Completed Date____________

• Update Deb Paul, ISIS, and the Career Services Office with your contact information before you graduate.
  Recommended Completion Date: April 30    Completed Date____________

• Clean out your locker, student mailbox, and library carrel at the end of the spring semester.
  Required Completion Date: June 1             Completed Date____________

• After you complete your degree application, the University Registrar’s Office will send you apparel information. During the first two weeks of May 2015, you may pick up your cap and gown from the University Book Store located at the Old Capitol Mall. The current cost is approximately $44.
  Completed Date____________

• Graduation memo: You will receive a memo outlining important graduation information and directions from the Dean’s Office.

Pro Bono Projects
The Citizen Lawyer Program coordinates pro bono (law-related volunteer) projects for students. If you wish to serve the community to build experience, inquire about these opportunities in Room 182.

Recommended Completion Date: ASAP, fall    Completed Date____________

Boyd Service Award
Graduates who have earned the Boyd Service Award wear honor cords at graduation and are recognized in the commencement program. Students must earn a minimum of 100 hours (at least 50 of which must be community hours) during law school to receive the award. See http://www.law.uiowa.edu/students/boydservice.php for more details. Remember to log your hours for each month by the seventh day of the following month. Students graduating during the spring semester usually must record their service work for April early in the month. The Pro Bono Society Executive Board will confirm the final deadline.

Lawyers & Leaders
Citizen Lawyer Program Events: The CLP and other Student Services departments sponsor programs of special interest to graduating seniors. The Lawyers & Leaders Series consists of workshops, lectures, and other programs that focus on pro bono traditions, leadership development, practical lawyer and life skills, and community issues.

Seeking Assistance from the Career Services Office
• Fill out your Graduate Employment Survey via Symplicity now and update it if necessary through graduation and beyond. Please complete the survey even if you are still seeking
employment, and include your non-uiowa.edu email address. If you will be leaving Iowa City, collect any CSO handouts that you would like to have.

- **Recommended Completion Date:** ASAP, fall  
  **Completed Date:____________**

- If you are seeking employment and have not sought help from CSO, make an appointment today via Symplicity. Call 319/335-9011 or stop in to see Peggy for assistance.

  - **Recommended Completion Date:** October 1  
    **Completed Date:____________**

- Create a list of your own contacts and begin contacting them for informational interviews.

  - **Recommended Completion Date:** September 15  
    **Completed Date:____________**

- When you obtain employment, update CSO. The College reports that information to the ABA and NALP. Graduate employment rates affect school rankings which can affect the college’s *U.S. News and World Report* ranking.

- Remember, your CSO is always happy to assist you with your employment needs even long after you graduate. As a graduate, you can contact the CSO to review your resume or cover letter, conduct mock interviews or just chat!

- Your HawkID will remain active as long as you keep your password updated. This will help you maintain access to Symplicity, which contains alumni job postings, for as long as you need it.

**Financial Aid**

- **Bar Exam Loan**
  Bar loans are intended to be used for expenses related to completing the bar exam. The cost of sitting for the Bar, living expenses and the cost of a bar review course. Eligibility and interest rates are determined by your credit record. For current bar exam loan lender please go to [www.finaid.org/loans/privateloan.phtml](http://www.finaid.org/loans/privateloan.phtml).

  To compare interest rates and fees go to [www.finaid.org/calculators/loananalyzer.phtml](http://www.finaid.org/calculators/loananalyzer.phtml).

  Allow at least five weeks (more if you will need a co-signer) from the date of application to receipt of funds. Bar exam loans are disbursed directly to the student, not through the university. If you have questions, contact the Financial Aid Office at 319/335-9142.

  **Law-financialaid@uiowa.edu**

  - **Recommended Completion Date:** Five weeks prior to when funds are needed.  
    **Completed Date:____________**

- On-line mandatory **Student Loan Exit Interviews must** be completed or your official academic transcript will be withheld. To complete your Federal Direct Loan Exit Interview go online to: [www.studentloans.gov](http://www.studentloans.gov)

  If you need to complete an exit interview for the federal Perkins Loan, you will receive an
email directing you to ECSI’s website, www.ecsi.net. ECSI is the loan server for UI Perkins and Law Foundation Loans. ECSI phone number: 1-888-549-3274

Recommended Completion Date: May 1
Completed Date________________

• **Federal Student loan debt** information for bar application
  Some states require your student loan information to complete your bar application. For your federal student loan information, including your Perkins loan and loan consolidation information, please go to http://www.nslds.ed.gov/nslds_SA/
  You will need your PIN number to access your federal loan information.

• **Loan Servicing, Public Service Loan Forgiveness and Loan Consolidation** information is available at https://studentloans.gov/mydirectloan/index.action

• **Loan Repayment and Loan Forgiveness** meetings in April and May.

• **Public Interest Award** Applications in April and May.

**Research Assistants**

• Turn in timesheets and verify hours completed with Jessica Diers in 276 BLB, 335-9142, Jessica-Diers@uiowa.edu.
  Recommended Completion Date: May 1
  Completed Date________________

• Health Insurance After Graduation: For information, send an email to Benefits@uiowa.edu or http://hr.uiowa.edu/departing-students

**State Bar Examinations**

• If you plan to take a bar examination, the following information may be helpful to you. Please check these dates and deadlines because they may change. If your state is not listed, research application deadlines and fees early.

**Email from CC**: NCBE is no longer publishing the MPRE Information Booklet in print (or PDF) format. All information previously contained in the booklet, including sample questions and the subject matter outline, can be found on the MPRE pages of our website at http://www.ncbex.org/about-ncbe-exams/mpre/.


• Most states require applicants to take and pass the Multistate Professional Responsibility Examination (MPRE) prior to the bar examination. Each state determines its own passing score. Check with your state for more information. Test dates and online registration for the MPRE are available at www.ncbex.org or actapps.act.org/mpre/. Regular receipt deadline for the November MPRE exam is September 10, 2014. Late receipt deadline for the November MPRE exam is September 25, 2014. Applicants for July 2015 Iowa bar exam should take the November 2014 MPRE so that your score can be on file by the April 1
deadline. Applicants who fail to make deadline must request special permission from Iowa Supreme Court.

Recommended Completion Date: September 10     Completed Date ____________

- If you are seeking non-standard accommodations for the bar examination, submit your request now.
  Recommended Completion Date: September 30     Completed Date ____________

- If you have not already done so, and if registration is required, register as a law student with the state where you plan to take the Bar exam. In Iowa,
  http://www.iowacourtonline.org/For_Attorneys/Bar_Information_Admissions/Bar_Exam_Schedule_Fees_Applications/, you may register after December 1, 2014, but the fee increases from $150 to $250. This registration must be completed before your bar application will be processed.
  Recommended Completion Date: September 30     Completed Date ____________

- Submit your Iowa Bar Examination application: File by November 1, 2014 for the February 23-25, 2015 bar exam. File by April 1, 2015 for the July 27-29, 2015 bar exam. Check www.iowacourts.gov for further information. The Iowa Board of Law Examiners has created a Bar Exam Checklist “to ensure that all required components are submitted with the application.”
  Recommended Completion Date: February bar exam: September 1, July bar exam: January 15     Completed Date ____________

  o The Illinois bar exam is offered on the last consecutive Tuesday and Wednesday in February and July. The February 2015 examination will be administered on the 24th and 25th. For the February exam, the regular filing deadline is September 1. Late filing, upon payment of sharply escalating fees, is permitted through December 31. For the July exam, the regular filing deadline is February 15. Late filing, upon payment of sharply escalating fees, is permitted through May 31.
    https://www.ilbaradmissions.org/appinfo.action?id=1

  o The Minnesota bar exam is administered on February 24 & 25, 2015 for February Examination and on July 28 & 29, 2015 for July Examination. For the February exam, the timely filing deadline is October 15, 2014; the late filing deadline is December 1, 2014. For the July exam, the timely filing deadline is March 16, 2015; the late filing deadline is May 1, 2015. http://www.ble.state.mn.us/bar-exam/


  o The Arizona bar exam is scheduled on February 24-25, 2015 for February Examination and on July 28-29, 2015 for July Examination. For the February exam, the timely filing deadline is October 31, 2014; the late filing deadline is November 30, 2014. For the July
exam, the timely filing deadline is March 30, 2015; the late filing deadline is April 30, 2015. www.supreme.state.az.us/admis.

- The Colorado bar exams are held twice yearly, on the last Tuesday and Wednesday of February and July. (February 24-25 and July 28-29, 2015). Application forms and applicable fees must be filed no later than December 1 for the February exam and April 1 for the July exam. Applications filed after these dates will be assessed applicable late penalty fees. www.coloradosupremecourt.us/BLE/ble_home.htm

- Missouri bar exam is given on the last consecutive Tuesday and Wednesday of each February and July. (February 24-25 and July 28-29, 2015). For the February exam, the timely filing deadline is October 1, 2014; the late filing deadline is December 31, 2014. For the July exam, the timely filing deadline is March 1, 2015; the late filing deadline is May 31, 2015. https://www.mble.org/appin%09fo.action?id=1

- A comprehensive guide to Bar Admissions Requirements is available at www.ncbex.org

- The College sponsors early bar examination preparation activities. For example, watch for a program early in spring semester with representatives from regional boards of law examiners entitled “Character and Fitness Applications.” Representatives will respond to your questions regarding character and fitness requirements, as well as provide information and answer questions about creating the bar examination questions and scoring. Information regarding admission to the bar in other jurisdictions will also be available.

- Decide which commercial bar review course(s) to purchase and then purchase

  Recommended Completion Date: March 1  
  Completed Date

- Many of you will need a notary public to complete your bar application. There are a number of them in the building including Deb Paul, Rene Arps, and Craig Spitzer in the Dean’s Suite, Grace Tully in room 405, and Michelle Eckland and Becky Yoder in the Clinic Suite.

- Submit Dean’s Certification Forms or Proof of Graduation Requests to Deb Paul in a timely manner

- Fingerprint cards are available in the Administrative Suite.

- The University of Iowa Department of Public Safety offers fingerprinting for $10. Fingerprinting hours are Monday-Tuesday, 10:30 a.m.-6:00 p.m. and Wednesday-Friday, 9:30 a.m.-4:30 p.m.

- Commercial finger-printers may offer mobile fingerprinting services during the fall semester in the main lobby. Generally, there is no charge for Iowa Bar Review School members, but approximately $30.00 for all others. Government issued photo identification is required.

- Study hard, stay focused.
Photo Panel

- The Class Composite is an important part of graduation and is more meaningful, now and in future years, if it includes every member of the class. To make this process easy, Michael Kreiser will photograph graduates in the Mason Ladd Conference Room on November 12 and 13, 2014 from 10:00-6:00 and again on February 11 and 12, 2015 from 10:00-6:00. While walk-ins will be welcomed, sign-up sheets will be posted in the main hallway the weeks prior. There will be a $40 sitting fee, of which the law school will cover $20, and this amount will cover the cost of the sitting, a copy of the composite, and a CD of your photos. If you would like to participate, but cannot make the dates/times, you can submit a professional quality photo to Deb Paul, with a copyright release, and the $20.

  Completion Date: February 1

Completed Date ____________

Email and Hawk ID Information

- Visit the following site for information regarding your University of Iowa email and Hawk ID: [http://helpdesk.its.uiowa.edu/students/graduates/default.htm](http://helpdesk.its.uiowa.edu/students/graduates/default.htm). This site will explain that, once you leave “The University of Iowa, you will start to lose access to some of the services offered by Information Technology Services (ITS). This web site has been designed to highlight the changes to your eligibility for ITS services as a result of your graduation.”

  Recommended Completion Date: April 30

Completed Date ____________

Probable Third Year Expenses, Subject to Change

1. **MPRE Registration Fee**
   a. Timely: $80
   b. Late: $160

2. **Bar Exam Registration Fee**
   a. California:
      i. Application for registration: $108
      ii. Application for the bar exam: $614
         1. Late fee: $50
         2. Even later late fee: $250
      iii. Application for determination of moral character: $500
      iv. Laptop computer fee, if applicable: $139
         1. Late fee: $15
   v. Misc. fees:
      1. Admission certificate: $81
      2. Supreme court enrollment fee: $5
Total with no late fees
http://rules.calbar.ca.gov/LinkClick.aspx?fileticket=3ySPhIP9Zhs%3d&ta bid=1234

b. **Iowa:**
   i. Application for the bar exam: $425
   ii. Plus law student registration fee
       1. $40 if done by Nov. 1 of 1L year
       2. $150 late registration
       3. $250 late late registration
   iii. Plus the laptop registration fee, if applicable: $118

c. **Illinois:**
   i. Timely
       1. If law student registration: $500
       2. If no law student registration: $950
   ii. Late
       1. If law student registration: $700
       2. If no law student registration: $1150
   iii. Really late
       1. If law student registration: $1000
       2. If no law student registration: $1450

3. **Fingerprinting fee:**
   a. $10-$30

4. **Degree Application fee:** $75; late filing fee $95

5. **Bar Review Course fee:**
   a. Barbri
      i. California: $3,895 tuition
      ii. Iowa: $1400 tuition

6. **Photo Panel fee:** $20

7. **Senior Banquet fee:**
   a. Student: $5
   b. Guest: $10

8. **ExamSoft fee for bar exam:**
   a. California: $139
   b. Iowa: $118

9. **Costs of entertaining out of town guests**
10. **Living expenses during bar exam prep**
11. **Hotel for the bar**
12. **Cap and Gown:** approximately $44.

**Total approximate fees for Graduation and Bar Exam**
   a. California: $5,576
   b. Iowa: $2,327